

Personal Information Protection Policy TES-AMM JAPAN K. K. 13.06.2018

TES-AMM JAPAN K. K. (hereinafter referred to as 'Company'), enacts its Personal Information Protection Policy, which serves to establish the structure and makes progress in the protection of personal information by carrying out the employee education thoroughly with the understanding of the importance and approaching methodology.

Handling of Personal Information

The Company provides the proper handling of Personal Information with appropriate security and management system and trains the employee to understand the information security in order to avoid the inappropriate access, loss, destruction, modification and leakage of said information.

Purpose of using Personal Information

Any of the information the Company collected from you may be used to send periodic email magazines, answers to your question and information and updates.

Disclosure to the outside parties

We do not disclose or otherwise transfer to outside parties your personally identifiable information.

This does not include;

Upon your agreement of disclosure.

Trusted third parties who assist us in conducting our business or servicing you, so long as those parties agree to keep this information confidential.

When it is necessary to release the information in compliance with the law.

Security Measure for Personal Information

Company utilizes up-to-date security measure for the purpose to secure the safety of Personal Information.

Verification, Modification and Deletion of your Personal Information

Whenever you need to verify, modify and delete your personal information from our data base, you may directly go to Company' s designated site to verify, modify and delete your personal information. When you instruct Company to do so, Company will do it for you when Company obtain the appropriate identity verification.

Compliance and Changes to the Policy.

Company shall comply with the laws, regulations and stipulations relating to the Personal Information Protection and periodically review this policy for the improvement.

Contacting the Company

If there are any questions regarding this policy, you may contact Company using the information below

TES-AMM JAPAN K. K.

Postal code: 252-0212

Address: 1-2-31 Miyashimo, Chuo-ku, Sagamihara-shi, Kanagawa, JAPAN

Tel. :042-703-6211

Fax: 042-703-6631

Mail:tesnews.jp@tes-amm.com